

Gloucester County Library Commission
at the Gloucester County Library System/Mullica Hill Branch
389 Wolfert Station Road, Mullica Hill, NJ 08062

**Regular Meeting
March 27, 2024**

Present: Donna Ragonese (Vice Chair), Dave Flaherty, Andrea Reahm, Darlene Vondran, Carolyn Oldt (Director), Judith Pissano (Assistant Director), John Alice (Solicitor)

The meeting was opened at 5:00 p.m. by Ms. Ragonese who noted that there was a quorum and that the meeting was properly advertised and posted.

Motion and second by Mr. Flaherty and Ms. Reahm to approve the February 28, 2024 Regular Meeting Minutes. Roll Call vote was taken: Dave Flaherty – yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea.

The Vice Chair noted that there was no public present.

Motion and second by Ms. Reahm and Ms. Vondran to approve payment of the March 2024 bills. Roll Call vote was taken: Dave Flaherty – yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea.

Commissioners Reports - None

Correspondence - None

Director's Report – Mrs. Oldt informed the commissioners that all library materials at the old Glassboro library building have been boxed. The movers are coming next week.

Commissioner Liaison's Report - None

Unfinished Business - None

New Business –

Janitorial Services Contract Renewal

Resolution #28 approving the renewal of the janitorial services contract to CNS Cleaning Co. Inc. Roll Call vote was taken: Dave Flaherty – yea, Donna Ragonese – yea, Andrea Reahm – yea, Darlene Vondran – yea.

HVAC- MH Falasca

Resolution #29 resolution to replace a HVAC unit at the Mullica Hill branch. Roll Call vote was taken: Dave Flaherty – yea, Donna Ragonese – yea, Andrea Reahm – yea, Darlene Vondran – yea.

Shared Services Agreement

Commission:GCC Minutes 3 27 2024

Resolution #30 the shared services agreement between the Gloucester County Library Commission and the County of Gloucester.

Clayton Land Agreement

Resolution #31 the purchase of 3.14 acres in Clayton.

MOU One Stop Career Center

Resolution #33 the memorandum and understanding between the Gloucester County Library Commission and the One Stop Career Center.

Motion and second by Ms. Vondran and Ms. Reahm to approve resolutions R.28-2024 through R.31-2024 and R.33-2024. Roll Call vote was taken: Dave Flaherty – yea, Andrea

Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea,

Solicitor's Report – Mr. Alice returned signed resolutions as follows:

- R.28-2024 Resolution Award CNS Cleaning Co., INC. Contract for Cleaning Service
- R.29-2024 Resolution Awarding The Contract For Furnishing Replacement HVAC Unit For The Gloucester County Library System- Mullica Hill Branch to Falasca Mechanical
- R.30-2024 Resolution Authorizing And Approving A Shared Service Agreement Between The County of Gloucester And The Gloucester County Library Commission
- R.31-2024 Resolution Of The Gloucester County Library Commission Approving The Agreement And Purchase Of Land In The Borough Of Clayton
- R.32-2024 Resolution Authorizing and Approving A Change In Status In Regard To Employees Of The Gloucester County Library System
- R.33-2024 Resolution Approving Memorandum Of Understanding Regarding The Partners For The One Stop Career Center (American Job Center)

Motion and second by Ms. Reahm and Mr. Flaherty to close the open session for discussion of personnel and contract items. All approved.

Motion and second by Ms. Vondran and Ms. Reahm to open the closed session. All approved.

Motion and second by Ms. Reahm and Mr. Flaherty to approve Resolution #32 Personnel Report Item #1 the hiring of B. Mitchell, part time Library Associate. Item #2 the hiring of N. Troike, full time Librarian 3. Item #3 the hiring of J. Parisi, part time Library Assistant. Item #4 the hiring of L. Lynch, part time Library Associate. Item #5 the salary adjustment of E. Turner. Item #6 retirement of D. Chudzinski effective May 1, 2024. Item #7 the resignation of J. Amey, Logan Branch Manager effective April 5, 2024. Roll Call vote was taken: Dave Flaherty – yea, Andrea Reahm – yea, Darlene Vondran – yea, Donna Ragonese – yea

The meeting was adjourned at 5:30 p.m.

Next meeting: Wednesday, April 24, 2024 at 5:00 p.m. at the
GCLS/Mullica Hill Branch